

Supervising Biologist ***(Authorized Biologist)***

Who is Knight & Leavitt Associates, Inc.:

Founded and in business since 1989, Knight & Leavitt Associates, Inc. is employee owned since the retirement of Dr. Ken Knight in 2023.

Our team of experienced biologists and archaeologists have numerous hours of monitoring, surveying, permitting, mitigating, documenting, and reporting for multiple projects across Nevada, Utah, Arizona, and California. Knight & Leavitt believes every employee has a unique combination of knowledge, skills, and experience that contributes to our 30+ years of success. We have a unique team of various backgrounds with multiple years of experience. We celebrate all ages, race, religion, sexual orientation, gender identity or expression, and all differences within our company and our clients.

Benefits:

- IRA retirement savings with employer match
- Health, vision, and dental insurance
- Paid vacation (2 weeks, 2 sick days, 1 birthday/floating holiday, and 8 holidays)

Position Description:

The Supervising Biologist will manage, build, grow, and recruit the biology section, write proposals, perform biological surveys, construction monitoring, and prepare reports.

Major Areas of Responsibility:

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- Writes proposals and bids for biology work.
- Management of the biology section.
- Supervise and conduct wildlife surveys and assist with botany surveys.
- Prepare reports from surveys, monitoring, and other biology related projects.
- Data management.
- Supervise and perform construction monitoring and mitigation.

Primary goals and objectives:

- Complete surveys and reports according to schedules and within budget.
- Perform work in accordance with U.S. Fish and Wildlife or other agency standards.
- Successfully manage biology staff and projects within the company.
- Successfully keep biology department with projects

- Maintain good rapport with lead biologists, field biologists, clients, and contractors.
- Promote safety and health within the workplace.

Required Knowledge, Skills, and Abilities

- Knowledge of Mojave Desert, Great Basin, and Sonoran Desert.
- Experience handling, surveying, or monitoring desert tortoises.
- Experience with other species of desert flora and fauna.
- Management experience a plus
- Knowledge of word processing software for report preparation, spreadsheets for data analysis, and internet for research.
- GIS experience a preferred.

Job Requirements

- Experience with handheld GPS or Trimble GPS data logging unit.
- Ability to read maps, plans, and use GPS technology.
- Ability to hike, walk or stand for prolonged periods of time in extreme weather (hot, cold), dusty, and noisy environments.
- Negative drug test required for some projects.
- Clean driving record.
- Ability to safely drive 4-wheel drive vehicles in off-road conditions.
- Ability to work and communicate well with colleagues, clients, and contractors.
- Ability to solve problems and make informed decisions.

Education and Experience

- Degree or equivalent experience: BA/BS in biology, or closely related field (herpetology, wildlife).
- Years of experience: 3+ years
- Specialized training in: Preferred training and experience in the survey for, monitoring of and handling of the Mojave Desert tortoise.
- Authorized Biologist through the USFWS.

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